

Service Rules and Working Hours

The Institute follows MUHS Service Rules (For employees of Private Unaided Institutions: 2017) duly approved by Local Managing Committee and Executive Council.

Working Hours for full time teaching staff

Duty/working hours for teaching staff include the working days commencing normally from Monday to Saturday. For all Class/Designation: 40 hrs/week (i.e., 40 hours per week).

Monday to Friday	Teaching block-9 am to 5 pm, Partial block-8 am to 4 pm / 8 am to 1 pm Study day system: 9 am to 5 pm
Saturday	Teaching block – 9 am to 2 pm, Partial block-8 am to 1 pm Study day system: 9 am to 2 pm
Nature of Work	Teaching: standing position, Clinical teaching/Field visit: walking and standing position
Place of Work	Teaching – Indoor, Clinical teaching / Field visit - outdoor

Working Hours for non-teaching staff

Duty / Working hours for non-teaching staff include the working days commencing normally from Monday to Saturday. For Class IV: 8 hours, Class III: 7 hours and Class II: 7 hours (i.e., Class IV: 46 hrs, Class III: 40 hrs, and Class II: 40 hrs per week).

Working Hours for Class IV employees

Monday to Friday	8 am to 5 pm / 9 am to 6 pm
Saturday	8 am to 2 pm
Nature of Work	Standing position
Place of Work	Indoor